

### Sample: Commissioning Report for LUNOS Ventilation Systems

Please note that this report may not cover all items. For individual commissioning items, please use the fields provided and complete them.

Date \_\_\_\_\_

Building project \_\_\_\_\_

Address \_\_\_\_\_

Additional address information \_\_\_\_\_

Persons present

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This commissioning report records the condition of the ventilation unit at the time the ventilation system is commissioned in the above-mentioned building project and documents the commissioning.

- |   | completed                |
|---|--------------------------|
| 1: Ventilation system installed according to planning/specification (e.g. all units in place) | <input type="checkbox"/> |
| 2: General condition of the system is as agreed   | <input type="checkbox"/> |
| 3: Ventilation systems/components handed over in clean condition                              | <input type="checkbox"/> |
| 4: All inner screens in place, cleaned and installed in clean condition                       | <input type="checkbox"/> |
| 5: Filters in all systems cleaned and in place  | <input type="checkbox"/> |
| 5: All outer grilles/hoods/elements in place and firmly installed                             | <input type="checkbox"/> |
| 6: Water drainage from wall tubes unimpeded   | <input type="checkbox"/> |
| 7: All wall tubes installed with a slope to the outside?                                      | <input type="checkbox"/> |
| 8: All wall tubes properly plastered, glued and sealed  | <input type="checkbox"/> |
| 9: Wall tubes slit if necessary and cables properly inserted                                  | <input type="checkbox"/> |
| 10: All unit components in place (e.g. sound insulation)                                      | <input type="checkbox"/> |
| 11: All controls correctly wired (e.g. correct cable types)                                   | <input type="checkbox"/> |
| 12: All controls installed in the specified location (room, position)                         | <input type="checkbox"/> |
| 13: All controls correctly configured (e.g. unit types)                                       | <input type="checkbox"/> |
| 14: Function test of controls carried out   | <input type="checkbox"/> |
| 15: Units respond to control commands from the controls                                       | <input type="checkbox"/> |

Special features/miscellaneous/individual items

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The following items can be carried out optionally, if required

- |   | completed                |
|---|--------------------------|
| 16: Measurement of the supply and control voltages at the units | <input type="checkbox"/> |
| 17: Measurement of the unit volume flows                        | <input type="checkbox"/> |
| 18: Sound measurement of the unit                               | <input type="checkbox"/> |

Special features/miscellaneous/individual items

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Separately available measurement protocols, e.g. according to DIN1946-6, can be used for the precise recording of the unit measurement values (volume flow rates, sound values).

This is to confirm the correct and successful commissioning of the installed ventilation system. The system was fully functional at the time of commissioning and all essential functions and properties were tested and recorded. The system is in a condition ready for acceptance. The acceptance will be separately documented and recorded.

Date, time, name

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