

Checklist for device handover to the building owner/user/client

- Are all inner screens, filters and outer grilles or outer hoods in place?
 - Do all grilles and screens hold tightly to the facade, i.e. are they screwed tightly?
 - Is the water drainage unimpeded, i.e. possible to the outside?
 - Is the red information label on the inner screen in place and folded out?
- Has the facade protection ring been glued in place and sealed?
- Have all grilles been correctly screwed to the facade protection ring and aligned horizontally?
- Are the tube and devices, components and filters properly clean?
- Have all tubes on the inside and outside been cut to length/deburred flush with the plaster and properly plastered?
- Have all tubes been glued in place and sealed inside and out?
- Has the slope in the tube been built in towards the outside? (Ball test or spirit level)
- Are the tubes not deformed? (Test device or measurement)
- Has the correct cable been laid to the fan according to specification? (e.g. J-Y(St)Y(2x2x0.8))
- Does the cable come out correctly at the tube? Has the tube been slit?
- Is there a "star-shaped wiring", if applicable? (e.g. with e²)
- Have the controls been installed in the correct room and with associated fans?
 - No additional installations for the controls (installation box)
 - Has the connection cable or switch cable not been lengthened?
- Have the control and switch/control unit been configured and correctly connected?
- Do the units work? (Function test)

This checklist does not replace an acceptance report. In individual cases, further measures may be necessary and useful.

Please also use the **checklist for the purchaser** (building owner and/or user) for the acceptance and handover of the devices and carry out a briefing on use and cleaning and a corresponding handover of documents.

A documentation of the handover and acceptance should be prepared and archived.